

# **WreathsForTheFallen.org**

## **Officers Meeting Minutes**

February 26, 2013

### **I. Call to order**

John Thomas called the February officers meeting to order at 12:07 pm at the Fort Steakhouse in Fort Ripley MN. All our officers present were – John Thomas, Bob Larson, Ron Robbins and Carrie Johnson. Other member present was Norv Pervier.

### **II. Treasurers Report**

Ron Robbins reported that the checking account balance on 1-31-13 was \$2,231.19.

Total contributions to date are \$ 1,771.92. Total contributions for the same period last year were \$ 1,445.00.

All treasurer's reports are submitted for the record.

### **III. Other Topics Discussed**

**Email / Long Distance Provider update** – John gave us an update on the changes made to the long distance telephone, internet and email services. We had to cancel the services that we were getting from Charter and have recently contracted with CTC out of Brainerd for their services. (Please see the January 22, 2013 minutes for more details) The new installation is complete.

**Our new phone # is 218-454-0448 (phone # 218-829-6622 is no longer active.)**

**Our current email addresses are:**

[events@wreathsforthefallen.org](mailto:events@wreathsforthefallen.org)

[Info@wreathsforthefallen.org](mailto:Info@wreathsforthefallen.org)

[Office@wreathsforthefallen.org](mailto:Office@wreathsforthefallen.org) (John would get these emails)

[Support@wreathsforthefallen.org](mailto:Support@wreathsforthefallen.org)

[Carrie@wreathsforthefallen.org](mailto:Carrie@wreathsforthefallen.org)

[Bob@wreathsforthefallen.org](mailto:Bob@wreathsforthefallen.org)

[Ron@wreathsforthefallen.org](mailto:Ron@wreathsforthefallen.org)

[John@wreathsforthefallen.org](mailto:John@wreathsforthefallen.org)

**These changes are effective immediately.**

**Wreath Removal** – We reviewed the wreath removal process and it was unanimous that everyone felt that everything went very smoothly and that there

should be no changes to how things were handled. Everyone had positive remarks from everyone who helped out.

**Memorial Wreaths** – We talked about how things were going with the Memorial Wreaths that we are making for the Memorial Day Ceremony at the cemetery. There will be 11 wreaths that need to be made. Bob Larson has contacted Crafts Direct in St Cloud to get pricing for the wreaths. We will be using red, white and blue carnations on a 17” wreath with the emblem for each branch of the Military in the center. Jerry Ratcliff has also been checking on pricing and design work at the Michaels store in Minneapolis. Bob Larson and John Thomas will get several quotes for materials and the design work in the next couple weeks. These wreaths need to be completed by May 15<sup>th</sup>.

**Database Lists** – John gave us an update on the current mailing lists he has along with the E-Mail database lists that he has been working on. Bob Schule and Darlene Osterholz have also been helping and together they are about 85% finished with the lists. John also shared with us the list that he has for the radio stations – very complete and impressive!

**Community Representative** - We discussed the possibilities of having community representatives again from many different cities and towns in Minnesota. We all agreed that we should proceed with this and to get some kits put together to give to these individuals to help them promote wreathsforthe fallen in their communities. John is also working on a manual that would explain our organization and the things we would like them to promote as being a community representative. We feel that the community representatives would be very helpful to spread the word and recruit others to promote WFTF.org. We will be looking for volunteers in every area of the State to help out. Some of the items in the kit would include – business cards, name badge, brochures, signs, decals, letterhead, envelopes and banners. The kit would include a history of WFTF.org and directions of how to promote what we do and how they should ask for contributions. This is a project that we will be working on in the next several meetings.

**Conference Calling** – The conference calling is going good and we will continue to do that as is necessary. It is good to have so many participate in the calls. We all feel that this saves time and gas money and everyone seems to like the idea. John will continue to send out emails and instructions prior to any conference calls.

**Annual Meeting – The Annual Meeting for WreathsForTheFallen.org will be on Tuesday March 12<sup>th</sup> at 6:00 pm at the VFW in Little Falls MN.** Actual meeting will be at 6:30 – but you can fill your plates at 6:00. Bob Larson has been planning the meeting. Dinner will start at 6:00 – Subway sandwiches, chips and cake will be provided. Cash bar available at the VFW. Actual meeting will start at 6:30pm.

There will be an election this year for the office of Vice President at Bob Larson will be stepping down this year. Everyone at the meeting will be able to vote for the next Vice President. Norville Pervier is currently the only candidate for this position. Nominations will be accepted at the meeting. Mykel Barthel was nominated but he has withdrawn his nomination.

Bob Larson will be stepping down as Vice President but will still be the chairperson on the Wreath Procurement Committee.

**By-Laws** – We discussed the current By-Laws and any changes that will be this year. A copy of the updated by-laws will be available at the annual meeting. John was going to meet with our attorney to make sure everything is correct. Any new provisions / revisions will be voted on at the annual meeting.

**Year in Review** – John Thomas will recap 2012 at the annual meeting. The Year in Review will be interesting and something we can all be very proud of.

#### **IV. Next General Meeting**

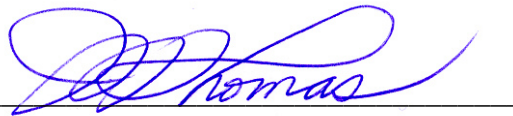
Next general meeting will be held on Tuesday March 12th at 6:30 pm at the Little Falls VFW. Everyone is welcome. THIS WILL ALSO BE OUR ANNUAL MEETING!!!! Social time and dinner will start at 6:00 pm. Cash bar available.

#### **V. Adjournment**

Meeting adjourned at 2:08.

Minutes submitted by: Carrie Johnson

Minutes approved by: \_\_\_\_\_



If you have any questions or need any information please log into our web site at [www.wreathsforthe fallen.org](http://www.wreathsforthe fallen.org) or call John Thomas at 218-454-0448